

# BUCS WESTERN CONFERENCE CUP FINALS 2025 – BATH EVENT GUIDE



# WELCOME TO BATH

A warm welcome to all players, officials, coaching staff and spectators to the University of Bath for the BUCS Western Conference Cup Finals 2025.

Congratulations for reaching the Finals and best of luck to everyone representing their University today.


We are excited in welcoming you to our University and hosting these Finals and hope you have a day to remember.

Within this Event Guide, you will find all the information you need to know and follow. Please can you make sure all institution leads and captains read this information guide in full.

Stay up to date with results and updates by following SU Bath Sport on Instagram @susportbath.

Photography will be taken throughout the day and shared with teams after the Finals.



 If you require any assistances on the day or have any questions prior to the event please contact Event Lead: Sam Smith – [sjs46@bath.ac.uk](mailto:sjs46@bath.ac.uk) or 01225 386805.

# CODE OF CONDUCT

As an athlete, spectator and visitor to the University of Bath please respect the following code of conduct.

- Strictly no alcohol is allowed in the STV, Founders Hall or sports facilities and pitches. Any alcohol found will be confiscated.
- Respect each other, officials, staff, and security at all times, and listen to and act on instructions.
- No offensive chanting or foul language.
- Respect our facilities and leave areas as you found them.
- Entrance for all teams is via the main entrance of our Sports Training Village (STV). You must sign in when you arrive.
- Only use the changing room allocated to your team at the time allocated, and do not leave valuables or kit in the changing rooms whilst you are playing. Lockers are available in various locations across the Sports Training Village.
- All venues are entirely NO smoking or vaping areas.
- NO Pitch Invasions. Pitch invaders will be removed from the event and subject to disciplinary action.
- No behaviour that would bring your club, Students' Union, University or BUCS into disrepute at any point during the day will be tolerated.

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**Event Lead: Sam Smith** – 01225 386805 • [sjs46@bath.ac.uk](mailto:sjs46@bath.ac.uk)

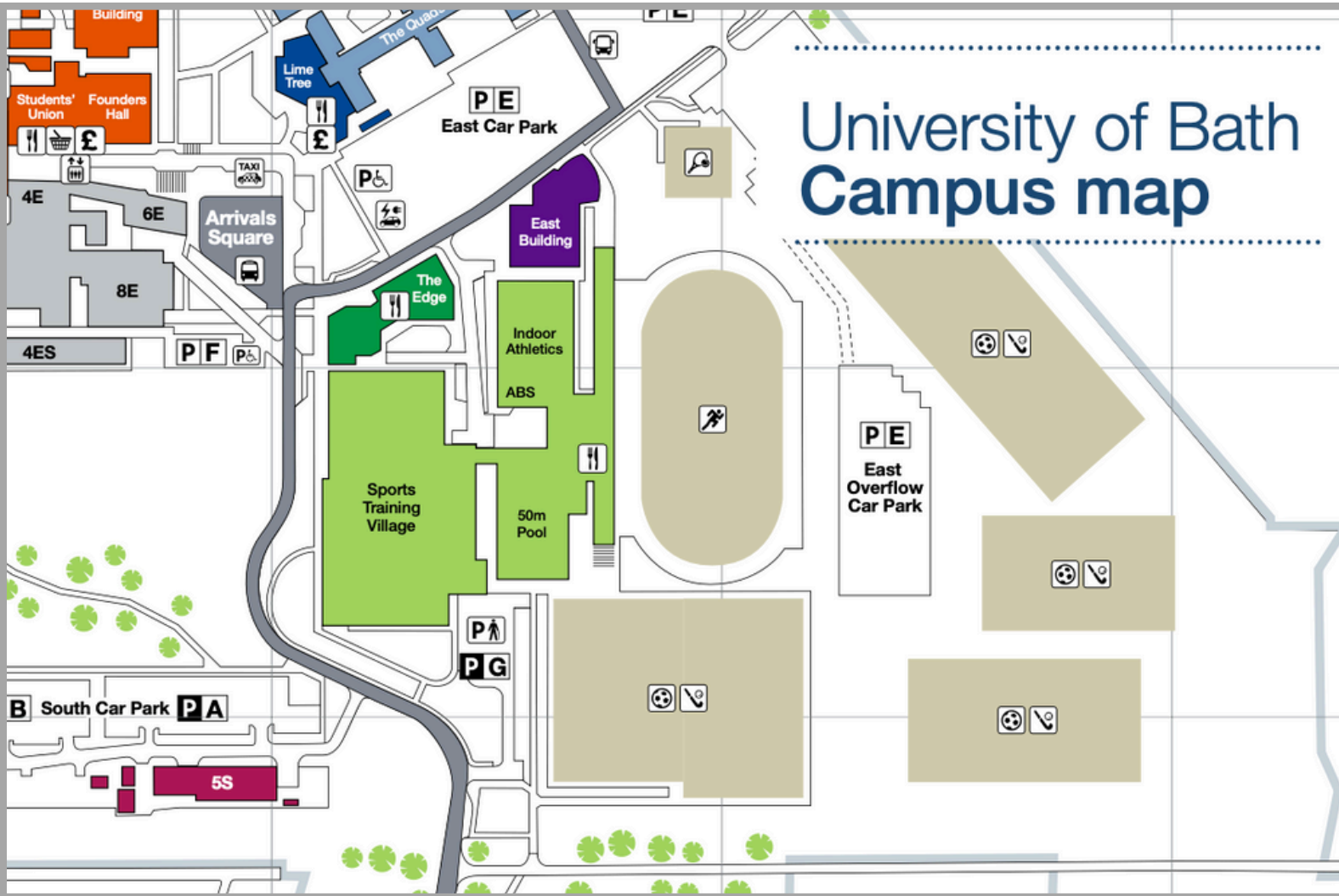
**Security Emergency** – 01225 383999 • **Security Office** – 01225 385349

**SU Sport** – [subathsport@bath.ac.uk](mailto:subathsport@bath.ac.uk)

 [@subathsport](https://www.instagram.com/subathsport) • [@thesubath](https://www.instagram.com/thesubath)

**STV reception** – 01225 386339 • **Report a lost item** – 01225 384418

# GETTING HERE



## Coaches

Teams travelling by coach must drop off at the end of our East Car Park; athletes must walk up to the STV entrance. Please note, **no** coaches are allowed to park in any car park, or drop off point, and please make sure you avoid our bus arrivals square. Coaches must drop off at the designated drop off point and then leave campus. They then can pick up from the back of the East Car Park when your team/s are ready to leave.

## Cars & Minibuses

Please use the pay and display car parks when parking at the University. Due to strict restrictions, parking on residential streets around campus is **prohibited**. Please note, parking is limited and take extra time if traveling this way. You will be ticketed if you do not **pay and display**.

## Public transport

If you travel to Bath via the train, from Bath Spa Railway station it is around a 15 minutes bus journey up to our campus on the U1.

# FIXTURES – BATH GOLF CLUB

Golf		
Time	Fixture	Location
12:33	Mixed Conference Cup	Bath Golf Club

# FIXTURES – FOUNDERS HALL

Basketball		
Time	Fixture	Location
10:30	Men's Conference Cup	Founders Hall
13:00	Women's Conference Cup	Founders Hall

Futsal		
Time	Fixture	Location
18:00	Men's Conference Cup	Founders Hall

Table Tennis		
Time	Fixture	Location
11:00	Men's Conference Cup	Founders Hall

## Squash

Time	Fixture	Location
12:00	Men's Conference Cup	Squash Courts, Founders Hall
12:00	Women's Conference Cup	Squash Courts, Founders Hall

## FIXTURES – LIMEKLIN PITCHES

### Rugby League

Time	Fixture	Location
14:00	Men's Conference Cup	Limekiln Rugby Pitch 2

## FIXTURES – MEDICAL PITCH

### Lacrosse

Time	Fixture	Location
10:00	Women's Conference Cup	Medical Pitch
12:00	Men's Conference Cup	Medical Pitch

# FIXTURES – ST JOHN'S PITCHES

Football		
Time	Fixture	Location
13:00	Men's Conference Cup	St John's Pitch 1
13:00	Men's Conference Trophy	St John's Pitch 3
13:30	Women's Conference Cup	St John's Pitch 2

# FIXTURES – SPORTS TRAINING VILLAGE

Badminton		
Time	Fixture	Location
10:00	Men's Conference Cup	STV Sports Hall 3
10:00	Women's Conference Cup	STV Sports Hall 3

Netball		
Time	Fixture	Location
11:00	Women's Conference Trophy	STV Sports Hall 1
13:30	Women's Conference Cup	STV Sports Hall 1

## Hockey

Time	Fixture	Location
11:00	Women's Conference Trophy	Astro 1 (Sandbased)
11:30	Women's Conference Cup	Astro 2 (Waterbased)
13:30	Men's Conference Trophy	Astro 1 (Sandbased)
16:00	Men's Conference Cup	Astro 1 (Sandbased)

## Rugby Union

Time	Fixture	Location
11:30	Men's Conference Trophy	St John's Rugby Pitch
12:00	Men's Conference Cup	STV Infield
15:00	Women's Conference Cup	STV Infield

## Volleyball

Time	Fixture	Location
11:00	Women's Conference Cup	STV Sports Hall 2
14:00	Men's Conference Cup	STV Sports Hall 2



# Tennis

Time	Fixture	Location
09:00	Women's Conference Cup	Indoor Tennis Courts
09:00	Men's Conference Cup	Indoor Tennis Courts
09:00	Women's Conference Trophy	Indoor Tennis Courts
09:00	Men's Conference Trophy	Indoor Tennis Courts

## MEDAL CEREMONIES

Venue	Medal Ceremony Location
Bath Golf Club	Bath Golf Club
Founders Hall	Founders Hall
Limeclin Pitches	STV Balcony
Medical Pitch	Founders Hall
St John's Pitches	STV Balcony
Sports Training Village	STV Balcony

# BRIEFING

Congratulations to all teams and athletes for qualifying for the BUCS Western Conference Cup Finals 2025. We are excited in welcoming you to our University and hosting these Finals and hope you have a day to remember. Below is all the additional information you need to know and follow. Please can you make sure all institution leads and captains read this Briefing in full.

## Venues

- **Bath Golf Club** – Golf Course Road, Bath, BA2 6JG
- **Founders Hall** • **Limekiln** • **Medical Pitch** • **St John's** • **STV** – Claverton Down, Bath, BA2 7AY

## Cost

Each institution will be invoiced by the University of Bath at a rate of £10 per player, per squad, based on the squad sizes submitted by BUCS (e.g., football has 16 squad members, so the entry fee would be 16 x £10). This payment will cover all event-related costs, including facility hire, match officials, first aid, and staffing.

## Registration

Please can all teams arrive one hour before their fixture time to allow for sign-in and any enquiries. Once teams have arrived on campus, please go to the entrance of the STV for captains to sign their team in and to receive any information they need to know, including changing room allocation. If you arrive late, we may not be able to delay the start of the fixture due to facility constraints. Staff and volunteers will be present throughout the day and at all venues to answer any questions.

Teams competing in the Golf final, please note you do not have to sign in on campus. You can go straight to Bath Golf Club.

## Fixture Schedule

The fixture schedule has been included in this Event Guide – please see pages 4-8. You can also find your fixture details on BUCS Play.

Please make sure your fixture starts on time. If your fixture overruns, please contact Sam Smith on 01225386805.

## Code of Conduct

The Code of Conduct has been included in this Event Guide – please see page 2. All athletes, spectators and visitors must always adhere to this Code of Conduct.

# BRIEFING

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## Spectators

Spectators are welcome however they must adhere to both the University of Bath and BUCS Code of Conduct. If any teams have any spectators a named staff member will be asked to attend and sign along with the team captain upon registration to confirm responsibility for their teams. The named member of staff must be always present at the venues with the spectators. Any behaviour that is deemed to be in breach of the Code of Conduct or BUCS Regulations will follow the breaches/sanctions.

## Match Officials

University of Bath will appoint all Match Officials in line with Appendix 5 BUCS Match Officials Requirements.

Please treat all Match Officials with respect and in line with the Code of Conduct.

If a Match Official has not arrived for your fixture, please report to your Point of Contact at registration or the Event Lead, Sam Smith on 01225 386805.

## Regulations

As well as respecting the officials, all teams must follow the BUCS Regulations. If there are any kit clashes, the named home team should change to an alternative kit, agreed by both institutions in advance, as per BUCS Regulations.

All teams must submit their BUCS Play team sheet and follow any of their NGB Regulations and the named home teams must submit the final score.

## Weather

In the event of bad weather, pitch and venue inspections will take place and teams/institutions affected will be informed as soon as possible.

If the fixture cannot take place, the fixture will revert to the named home team and be played on another date agreed by both institutions as per BUCS Regulations.

## Changing Rooms

Each team competing will be allocated a changing room before and after the fixture. Please note due to the scale of the event you may have to share with other teams. Once ready, each team must remove their items from the changing room and place them in the available lockers. All items are left at the owner's risk and the University of Bath take no liability for items being left.

# BRIEFING

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## Lost and Found

If any items are found, they will be taken to the STV Reception. To report a lost item, call the STV on 01225 384418.

## Medal Ceremonies

These presentations will take place in two locations after each fixture – please see page 8. After your fixture is finished a volunteer/member of staff will take you to the presentation area – please take all your belongings with you. After your fixture, please make your way over to the presentation area promptly.

## Catering and Refreshments

Campus has a wide variety of food and drink outlets which will be available on the day, including the STV Cafe and Limetree Cafe, which are the closest outlets to our sport facilities.

## Parking and Travel

The University's main campus is located in Claverton Down, on the east side of Bath.

If you are using a satnav, use 'Norwood Avenue, Bath', not 'Quarry Road', to get to the main entrance of the campus and visitor car parks.

You can also search for 'admiral.salads.ages' on what3words.

More information on how to get to the University of Bath using **coaches**, **cars** or **public transport**, as well as **parking** can be found on page 3.

Please use the pay and display car parks when parking at the University. Due to strict restrictions, parking on residential streets around campus is prohibited. Please note, parking is limited and take extra time if traveling this way. You will be ticketed if you do not pay and display.

## Ramadan

We will be making accommodations for those observing Ramadan. A prayer room can be found here on campus and dates will be available, if needed, for opening Iftar, on the day. If you are observing Ramadan and we can make accommodations for prayer time to be observed in the playing schedule, please email [sjs46@bath.ac.uk](mailto:sjs46@bath.ac.uk) as soon as possible.

# BRIEFING

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## Filming, Photography and Social Media

Photographers will be on-site throughout the day, taking photos of various fixtures and medal presentations. Photos will be shared after the event. While formal media accreditation is not required, it is important to ensure that appropriate consent processes are followed. Teams and staff should also be mindful of other students and external groups present on-site and respect privacy and avoid disruptions.

We will be posting on the following social media channels throughout the day and do not forget to tag us on Instagram so we can share your content: @subathsport and @thesubath.

## Live Streaming and Student Media

Selected fixtures will be livestreamed via our student-led television station Campus TV on their YouTube channel. University Radio Bath will be commentating selected fixtures and playing music throughout the day on the STV Balcony and in the Founders Hall. Bath Time will interview athletes, coaches and supporters to capture the many stories from the day, alongside their live blog feed.

## Medical Provision

There will be an ambulance crew on-site who will be based by the hockey pitches and Infield, and they will be covering all sites.

If first aid is required, contact the Shift Manager on 07980 957415, 01225 384418 or 01225 384454 giving as much detailed information about the incident as possible. A first aider will then be dispatched to the incident.

If you are on the Medical Pitch, call 01225 383666 or 01225 385349.

## Fire Safety

In case of a fire, please follow the instructions of University staff, who will instruct you of where your closest fire assembly point is.

## Staffing, Security and Contacts

A team of security, staff and student volunteers will be available throughout the event to ensure a safe and enjoyable experience. If you need any help or assistance, our team is on hand to assist you.

If you need to contact security at any point, call 01225 385349. If in an emergency, call 01225 383999. You can find various contacts below should you require any further support on page 2.

Please be aware that our campus is monitored by CCTV for your security. We also advise you not to leave valuables unattended, particularly in the changing rooms.