

BUCS EQUESTRIAN: GUIDE TO FIXTURES ON BUCS PLAY FOR CAPTAINS & COMMITTEE MEMBERS

This guide will provide you as a captain/committee member with all the information you need to navigate the Equestrian fixtures on BUCS Play for the 2024/25 season.

Navigating BUCS Play:

For each fixture you compete in, BUCS play shows **three** fixtures. See below for an example:

Hosts	Travelling Teams	
Glasgow 1	Aberdeen 1	& Glasgow Caledonian 1

Figure 1: An example Equestrian fixture

As you can see below, BUCS play is not yet capable of hosting a fixture between more than two teams. Therefore, BUCS play lists the fixture as three separate ties, of which your team will compete in two (e.g. Glasgow faces Aberdeen in tie one, and Glasgow Caledonian in tie two).

Glasgow Mixed 1 	09:00	 Aberdeen Mixed 1	Enter Result
Glasgow Mixed 1 	09:00	 Glasgow Caledonian Mixed 1	Enter Result
Aberdeen Mixed 1 	09:00	 Glasgow Caledonian Mixed 1	Enter Result

Figure 2: How the fixture looks on BUCS play

Below is a representation of how the fixtures on the pdf document align to BUCS Play. You will see the example of Pool A. The three ties making up the first named fixture, Glasgow 1 vs Aberdeen 1 and Glasgow Caledonian 1, are represented on BUCS play as the first date of hosting window 1 (23rd October) and are all listed at the time of 9am. The second fixture, hosted by Stirling (Not seen on BUCS Play in the figure below) is also on 23rd October, but are all listed at 10am. This format is the same for each pool, and each hosting window, as seen on the figure below.

View on PDF Fixtures Document

View on BUCS Play

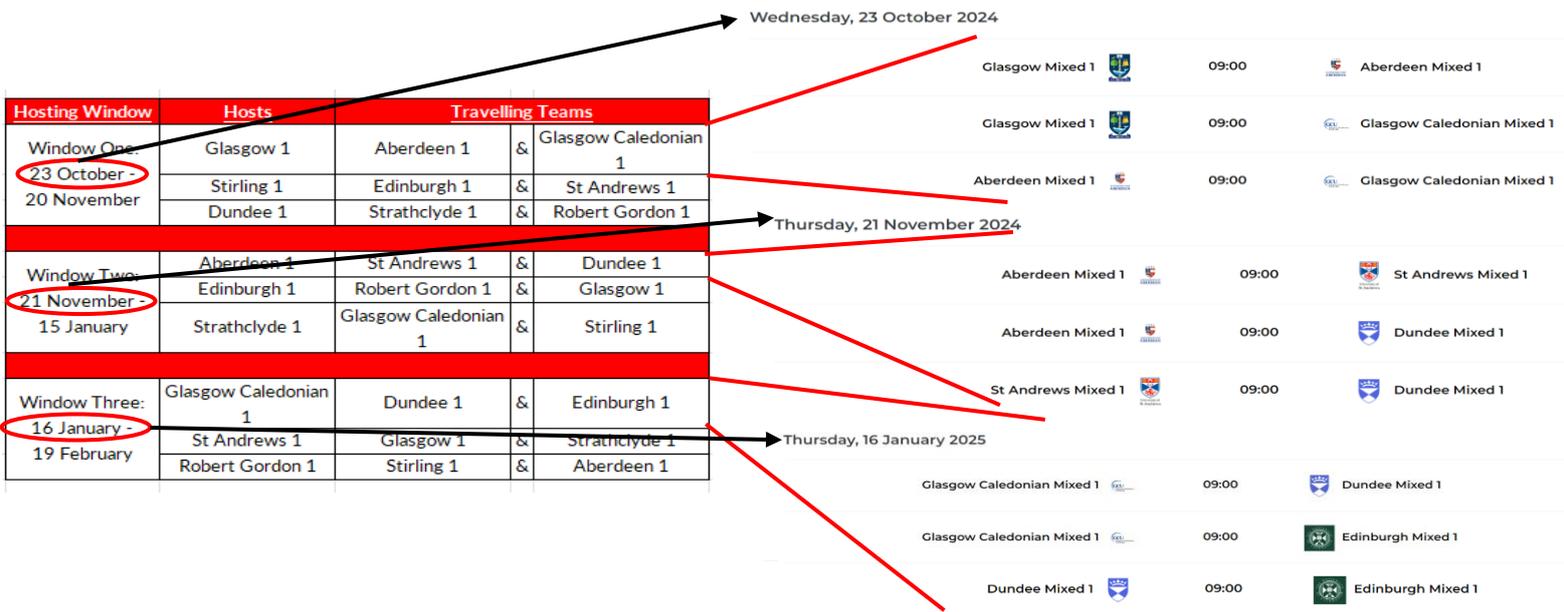


Figure 3: How BUCS Play is currently setup vs the document

Next Steps:

- With the fixtures now released, captains/committee members should now liaise with the travelling teams to arrange a suitable date within the applicable hosting window. You should then inform BUCS of this through the form found on the [Equestrian - Pools](#) sport page. The form can also be accessed directly [here](#). **The deadline to do this is Friday 11th October 2024.**
- Once you have submitted your date through the form, you should liaise with your institution administrator/sports staff at your university, as they will then need to amend the date and time on BUCS Play. Only institution staff can do this, so please make sure to let them know so they can change this on BUCS Play.

Entering your team on BUCS Play

This season, to better track individual scores in real time, riders will need to join their team on BUCS play. This can be done via the BUCS Play app, or via a desktop. **Detailed instructions on how to do this can be found [here](#).** Riders will need to join their team on BUCS play to be entered into their team for each fixture.

From here, for each fixture (Remembering that each fixture in person is two fixtures for your team on BUCS play) captains should choose their four riders prior to the fixture date. All accepted riders into the team will show up in the 'available' drop down if they have been approved. Once approved, they will move into the 'selected' dropdown. Riders can be added to a team at any point throughout the season. Full instructions on how to add riders to a specific fixture can be found [here](#) (Using the app), and [here](#) (Using a desktop). **NOTE: A rider ranking list is still to be required, submitted to events@bucs.org.uk by Friday 18th October 2024.** However, it is anticipated that if all teams utilise the team function on BUCS Play, the rider ranking list can be removed in future years.

The main benefit of this is that riders will be able to see their individual penalty scores and compare this to both those in their pool and the whole Equestrian community as the season progresses. Riders will be able to see this information in the 'player stats' section of the Equestrian community. Detailed instructions can be found below:

Viewing player stats

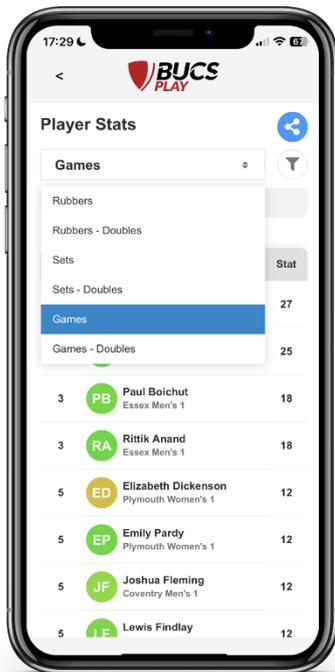
1. Navigate to the **Equestrian Community**. On app, you will find the Equestrian Community you have joined in My Play or go to Search if you still need to join.

On web, find your Sport Community via the home page after logging in.

2. Scroll down to the **Player Stats** section.



3. Click **View All** to view all statistics (Total Penalties, Dressage Penalties & Showjumping Penalties). You can filter by stat, competition, team, and team type if you wish. You can also search for a specific player in the table.



Rider's stats can also be viewed by going into a particular pool and navigating to the **Stats tab** to view the statistics within that specific competition.



Next Steps

1. Ensure that your institution administrator has selected a captain for your team on BUCS Play. This means that the captain can select riders for each fixture, as well as approve any team join requests.
2. Ensure that all riders join the team on BUCS Play, once you have completed trials. The riders in each team should match the ranking list you submit, but the regulations in EQU 3 will still apply (e.g. if a rider is unavailable, they can ride up, etc)
3. Ensure that you enter your riders onto BUCS play for each fixture. This means for each fixture; you need to fill in two team sheets on BUCS Play from your team. You can do this at any point up until the fixture.

We hope that this guide provides you with the information you need to help navigate BUCS Play and make its use a success within the Equestrian programme. If you have any questions after reading this guide, please email [Chris](#), Equestrian lead. Thank you!