

LUSL GENERAL REGULATIONS

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INTRODUCTION

As in previous LUSL seasons, there are distinctions in the regulations between the three different tiers of competition: Competitive, Intermediate and Recreational.

Unless otherwise highlighted, LUSL General Regulations govern all LUSL competitions. The regulations specific to a particular tier are as follows:

COMPETITIVE TIER

REGULATION	CATEGORY
LUSL 7.7	FIXTURE ADMINISTRATION AND FORFEITURES (WALKOVERS)
LUSL 7.8.2.1	FIXTURE ADMINISTRATION AND FORFEITURES (WALKOVERS)
LUSL 7.8.4.1	FIXTURE ADMINISTRATION AND FORFEITURES (WALKOVERS)
LUSL 10.2	REARRANGING FIXTURES

INTERMEDIATE AND RECREATIONAL TIERS

REGULATION	CATEGORY
LUSL 4.1.2.3	TEAM SELECTION AND TEAM SHEETS
LUSL 4.1.6	TEAM SELECTION AND TEAM SHEETS
LUSL 5.1.1	CONDITIONS OF PLAY AND DURATION OF MATCHES
LUSL 5.4.1	CONDITIONS OF PLAY AND DURATION OF MATCHES
LUSL 7.8.2.1 (INTERMEDIATE ONLY)	FIXTURE ADMINISTRATION AND FORFEITURES (WALKOVERS)
LUSL 7.8.4.2	FIXTURE ADMINISTRATION AND FORFEITURES (WALKOVERS)
LUSL 10.3	REARRANGING FIXTURES

LUSL 1 GENERAL

LUSL 1.1 Where the LUSL general regulations or sport specific regulations do not accommodate a scenario, the BUCS general and sport specific regulations shall be referred to.

LUSL 1.2 Contact details It is the responsibility of each institution to ensure that any institution administrators and team administrators/captains are registered on BUCS Play prior to the start of the season and to update these throughout the season where necessary. Proven hindrance of a fixture's organisation or completion resulting from lack of accurate contacts and their details being registered will result in disciplinary action, in accordance with Appendix D ('LUSL Sanction Guidelines').

LUSL 2 MEMBERSHIP AND FINANCE

LUSL 2.1 Membership All institutions (Universities/Colleges) must be affiliated to British Universities & Colleges Sport as either a Full or Associate member. Institutions must also pay the required annual subscription fee to London Universities Sports Leagues (LUSL) in order to participate.

LUSL 2.2 Finances

LUSL 2.2.1 Subscription fee LUSL shall raise annually a subscription fee payable by all institutions wishing to participate in the LUSL competition programme, prior to the start of the competition programme or in accordance with applicable BUCS finance procedures.

LUSL 2.2.2 Team entry fees (Leagues/Knockouts) LUSL shall charge team entry fees for leagues/knockouts, set annually, and institutions are required to have paid all invoices prior to the start of the competition programme or in accordance with applicable BUCS finance procedures.

LUSL 2.2.3 Individual and Team entry fees (Events) LUSL shall charge individual/team entry fees for events, set annually, and institutions are required to have paid any invoices once event entries are finalised and processed.

LUSL 3 INDIVIDUAL ELIGIBILITY

LUSL 3.1 Eligible participants for an individual to be eligible to participate in any LUSL competitions they shall:

LUSL 3.1.1 Be a registered student or member of staff at an institution which holds a level of BUCS membership which entitles them to participate in LUSL competitions.

LUSL 3.1.1.1 Establishing for whom an individual student/staff member may compete on an annual academic basis is determined via which playing entities are being utilised to function within LUSL competitions and the individual's relationship to them. (Refer BUCS REG 2.6).

LUSL 3.1.1.2 A student/staff member can play for an institution other than the one that they are registered for with written permission from their own institution and from the institution that they wish to play for.

LUSL 3.1.1.3 A student/staff member from an institution which does not hold a level of BUCS membership which entitles them to participate in LUSL competitions may play for an institution which is entitled to, as long as their own institution would be eligible should they apply for membership, and written permission from both institutions is obtained, in accordance with LUSL 3.1.1.2.

LUSL 3.1.1.4 No student/staff member may compete for more than 1 member/playing entity in the same sport in a LUSL season (1 August – 31 July).

AND

LUSL 3.1.2 Be aged 18 or over.

AND

LUSL 3.1.3 Be a player who is permitted by the National Governing Body of the sport concerned to participate in LUSL competition alongside any other competition in that sport.

AND

LUSL 3.1.4 Individuals are also subject to the individual rules/constitutions/standing orders of each member institution that may affect their eligibility.

LUSL 4 TEAM SELECTION AND TEAM SHEETS

LUSL 4.1 Team selection

LUSL 4.1.1 In order to be selected in a team, all individuals must be registered on BUCS Play as a participant.

LUSL 4.1.2 Where a Playing Entity has more than one team in a respective LUSL Competition (for example Men's Football), teams must be selected as if all teams are playing on a given day, at the same time, and in a match of equal importance. It would be expected that the first team would always be the strongest team available to represent that Playing Entity, with consideration to establishment of 'normality'. For example, if the first team does not have a match but the second team do, players who would normally* represent the first team are NOT eligible to play for the second team.

*Normally is defined by an individual establishing 'normality' by being listed on the team sheets for a majority (more than 50%) of a particular team's total league fixtures. In the rare case that an individual has been listed on the team sheets for multiple higher ranked teams, then the totals of these will be combined and counted against the lowest of these teams' total league fixtures to identify if they are eligible to represent any lower ranked team. 'Normality'/majority is established through league fixtures only, however this regulation still applies to knockout competition fixtures unless specifically stated otherwise.

LUSL 4.1.2.1 Where a Playing Entity has more than one fixture scheduled across its teams in all LUSL Competitions on a given day, priority must be given to the highest ranked team within a respective LUSL tier (Competitive, Intermediate & Recreational) and then in descending order through their teams should the Playing Entity be unable to fulfil all scheduled fixtures. Matches played in contravention of this regulation will be awarded to the opposition, or in certain circumstances, be voided. For example, an institution/Playing Entity may NOT concede a walkover at second team level, while continuing to field a lower ranked team on the same day.

LUSL 4.1.2.2 Involuntary walkovers may be granted if applied for in accordance with walkover regulations in LUSL 7.4.8.1 meaning that LUSL 4.1.2.1 would be suspended in some instances, for example on health and safety grounds. Application to suspend LUSL 4.1.2.1 must be made to the BUCS Executive in advance of affected fixtures.

LUSL 4.1.2.3 [INTERMEDIATE & RECREATIONAL TIERS ONLY] Contrary to LUSL 4.1.2, there will not be a fixed 'normality' threshold applied for fixtures played within Intermediate and Recreational tiers. However, teams found to be purposefully fielding players from higher teams on a regular basis may be subject to disciplinary action as per Appendix D ('LUSL Sanction Guidelines').

LUSL 4.1.3 Individuals may not be selected (listed on a team sheet) for different teams in the same sport on the same day.

LUSL 4.1.4 Knockout competition team selection Standard team selection regulations apply (LUSL 4.1.1 – LUSL 4.1.3) with the below additional restrictions specifically for knockout competitions:

LUSL 4.1.4.1 Medical exemptions Medical exemptions are not permitted for knockout competition fixtures.

LUSL 4.1.5 Medical exemptions Individuals returning from injury who have established majority for a team may be authorised to be selected (listed on a team sheet) for a lower ranked team by their Athletic Union (or equivalent) for league fixtures only. A medical exemption form, completed and verified by an Athletic Union (or equivalent) representative prior to the fixture, must be presented at the league fixture in question when team sheets are being verified and 'M.E.' marked against the name(s) of the applicable individual(s) on the team sheet to indicate their status. For a copy of a medical exemption form, please see Appendix E ('LUSL Medical Exemption Pro Forma').

LUSL 4.1.5.1 Exemptions only apply to one league fixture in a lower ranked team while returning to fitness.

LUSL 4.1.5.2 An individual may only be granted a medical exemption if they are returning following a period of absence from competition, they cannot take part in successive fixtures. I.e. they must have been unable to take part in a fixture due to injury prior to the medical exemption being required.

LUSL 4.1.5.3 Medical exemptions may only be applied if the return from injury is being overseen by an acceptable medical professional.

LUSL 4.1.5.3.1 Institutions/Playing Entities are advised that BUCS may request a formal letter from said medical professional(s) to verify the validity of the exemption. In doing so no confidential details will be required. Named medical professionals must therefore be prepared to confirm validity of the exemption.

LUSL 4.1.5.3.2 The named individual must be prepared to permit the treating medical professional identified on the medical exemption form to verify that they are;

- Treating the individual, and;
- It is upon their medical advice the individual is acting.

LUSL 4.1.5.4 Multiple medical exemptions Where an individual requires an extended period to return to fitness, within a season, their Athletic Union (or equivalent) can apply to the BUCS Executive for clearance. Such an application must be made before the individual in question participates in any further fixtures. An extended period is anything beyond one fixture.

LUSL 4.1.6 [INTERMEDIATE AND RECREATIONAL TIERS ONLY] Teams can request, at any time before or during a season, permission to field a mixed team in a single gender sport, where it is allowed via National Governing Body regulations. Permission needs to be sought in writing from the BUCS Regional Competitions Coordinator in advance of any fixtures this would affect. Once agreed, this permission will last for the duration of the respective LUSL season and opposition teams cannot appeal against this situation once permission has been granted.

LUSL 4.1.6.1 [RECREATIONAL TIER ONLY] Mixed teams in Recreational leagues may be permitted without this being expressly permitted by National Governing Body regulations. Approval for such a team must be sought from the BUCS Regional Competitions Coordinator in accordance with LUSL 4.4 and must not cause any health and safety concerns.

LUSL 4.2 Team sheets

LUSL 4.2.1 [ALL TIERS] For all fixtures, teams are required to complete and have the opposition verify (approve or dispute) a team sheet prior to the match starting. Team sheets should be completed and verified on BUCS Play, however should it not be possible for this process to be completed on BUCS Play prior to the fixture starting, for example there is no Wi-Fi or mobile phone reception at the venue, then the teams should follow the process of LUSL 4.2.6. All teams are advised to carry with them at least two hard copies of the LUSL Team Sheet Pro Forma so that they are adequately prepared for any such scenario. However, as standard, the following steps should be followed for correct completion and verification of team sheets on BUCS Play prior to the fixture starting:

LUSL 4.2.2 The overriding principle should always be to complete fixtures. If issues are identified, alleged team sheet contraventions that a team may wish to appeal against require adherence to Playing Under Protest and Match Appeal requirements as outlined in LUSL 11.2.1 and LUSL 11.2.3 respectively.

LUSL 4.2.3 Each team is responsible for ensuring that all individuals they wish to represent them are selected for the fixture and listed on the match team sheet on BUCS Play.

LUSL 4.2.4 To enable verification that the individuals representing the team are those listed on the team sheet, all individuals are required to provide photographic identification. Such identification will ideally take the form of a valid student card for their institution.

LUSL 4.2.4.1 If a copy of a photographic identification is provided there must be confirmation that the original identification has been seen by the individual's Athletic Union (or equivalent) and that this copy is a valid and true representation of the original. This copy must capture the following information regarding the Athletic Union (or equivalent) representative that has verified the identification: Position, name (printed), signature, and date of verification.

LUSL 4.2.3 The two teams should review the list of names on their opposition's match team sheet and cross-reference these with the individual photographic identification provided by each member of the team, whilst also checking that the individuals present match the IDs they have provided.

LUSL 4.2.3.1 If either captain finds that any individuals on the opposition team are unable to provide identification, they should complete a Playing Under Protest Form (LUSL 11.2.1) detailing this grievance and 'dispute' the team sheet on BUCS Play. Time and date stamped photographs should be taken on the day of the individuals in question in order to enable post-fixture verification with the appropriate Athletic Union (or equivalent) representative(s). Any individual refusing to have their photograph taken should be noted on the Playing Under Protest Form. These photographs must be used only for the purpose of verifying eligibility. Misuse of these photographs could lead to disciplinary action.

LUSL 4.2.4 It is advised, to avoid the need for verification post-fixture, that teams should take to all fixtures a list of individuals, including copies of individual photographic identification, showing only individuals who meet the eligibility requirements of LUSL 3.1. This list must capture the following information regarding the Athletic Union (or equivalent) representative that has verified the identification: Position, name (printed), signature, and date of verification. Responsibility shall sit with the Athletic Union (or equivalent) to ensure that this list remains valid and correct as the season progresses, making any amendments as required.

LUSL 4.2.4.1 If either captain has concerns over the eligibility individuals on the opposition team, they should complete a Playing Under Protest Form (LUSL 11.2.1) detailing this grievance and 'dispute' the team sheet on BUCS Play. Verification should then be sought post-fixture with the appropriate Athletic Union (or equivalent) representative(s).

LUSL 4.2.5 Opposition verification Once a captain has checked the opposition's team sheet and followed the above steps, they must either 'approve' or 'dispute' the team sheet on BUCS Play. Any captain disputing a team sheet must correctly complete a Playing Under Protest form to detail why they team sheet has been disputed.

LUSL 4.2.6 Team sheets should be completed and verified on BUCS Play, however should it not be possible for this process to be completed on BUCS Play prior to the fixture starting, for example there is no Wi-Fi or mobile phone reception at the venue, then the following steps should be followed for correct completion and verification of hard copy team sheets. All teams are advised to carry with them at least two hard copies of the LUSL Team Sheet Pro Forma (Appendix F) so that they are adequately prepared for any such scenario.

LUSL 4.2.6.1 The overriding principle should always be to complete fixtures. If issues are identified, alleged team sheet contraventions that a team may wish to appeal against require adherence to Playing Under Protest and Match Appeal requirements as outlined in LUSL 11.2.1 and LUSL 11.2. respectively.

LUSL 4.2.6.2 There must be in some form a minimum of two copies of the team sheet, one for the home team to retain and one for the away team to retain (note LUSL 4.2.6.8). Each team is responsible for the correct completion and retention of their own copy.

LUSL 4.2.6.3 Both team lists must be completed and verified before the fixture starts, including being signed by both captains (and recording the time of signing). The following essential information must be captured on each team sheet:

- Fixture information (Sport, league/knockout competition name, date and time of fixture, venue, home team name, away team name)

- Names of team members (Each team is responsible for ensuring that all individuals they wish to represent them are listed on the team sheet)
- An indication for each individual that their ID has been seen and verified by the opposition captain (note the following point)
- An indication of any specific players to be queried further
- Any individuals with a medical exemption authorised by their Athletic Union (or equivalent) as per LUSL 4.1.5

Failure to capture the minimum information required may invalidate any appeal in this regard.

LUSL 4.2.6.4 To enable verification that the individuals representing the team are those listed on the team sheet, all individuals are required to provide photographic identification. Such identification will ideally take the form of a valid student card for their institution.

LUSL 4.2.6.4.1 If a copy of a photographic identification is provided there must be confirmation that the original identification has been seen by the individual's Athletic Union (or equivalent) and that this copy is a valid and true representation of the original. This copy must capture the following information regarding the Athletic Union (or equivalent) representative that has verified the identification: Position, name (printed), signature, and date of verification.

LUSL 4.2.6.5 The two teams should review the list of names on their opposition's match team sheet and cross-reference these with the individual photographic identification provided by each member of the team, whilst also checking that the individuals present match the IDs they have provided.

LUSL 4.2.6.5.1 If either captain finds that any individuals on the opposition team are unable to provide identification, they should complete a Playing Under Protest Form (LUSL 11.2.1) detailing this grievance as well as noting on the team sheet the individual(s) unable to be verified. Time and date stamped photographs should be taken on the day of the individuals in question in order to enable post-fixture verification with the appropriate Athletic Union (or equivalent) representative(s). Any individual refusing to have their photograph taken should be noted on the Playing Under Protest Form. These photographs must be used only for the purpose of verifying eligibility. Misuse of these photographs could lead to disciplinary action.

LUSL 4.2.6.6 It is advised, to avoid the need for verification post-fixture, that teams should take to all fixtures a list of individuals, including copies of individual photographic identification, that has been verified by their Athletic Union (or equivalent) as showing only individuals who meet the eligibility requirements of both their institution/Playing Entity and/or LUSL 3.1. This list must capture the following information regarding the Athletic Union (or equivalent) representative that has verified the identification: Position, name (printed), signature, and date of verification. Responsibility shall sit with the Athletic Union (or equivalent) to ensure that this list remains valid and correct as the season progresses, making any amendments as required.

LUSL 4.2.6.6.1 If either captain has concerns over the eligibility individuals on the opposition team, they should complete a Playing Under Protest Form (LUSL 11.2.1) detailing this grievance as well as noting on the team sheet the individual(s) unable to be verified. Verification should then be sought post-fixture with the appropriate Athletic Union (or equivalent) representative(s).

LUSL 4.2.6.7 Opposition verification Once a captain has checked the opposition's team sheet and followed the above steps, they must sign the team sheet (and record the time of signing). Any captain querying any individuals on a team sheet must correctly complete a Playing Under Protest form to detail why they are being queried.

LUSL 4.2.6.8 Upload to BUCS Play and retention Following the fixture, each team should return their copy of the team sheet to their Athletic Union (or equivalent) who will then be responsible for transferring this information to BUCS Play and either 'approving' or 'disputing' the team sheet depending on whether any issues were raised. A scan or photograph of the team sheet can also be uploaded to evidence the original hard copy. All hard copy team sheets must be retained and available upon request until the official LUSL season close each year. The date of the LUSL season close will be the first day of BUCS Conference each year.

LUSL 4.2.6.9 Data protection All institutions/Playing Entities should be adhering to the General Data Protection Regulation (GDPR). Hard copy team sheets should be retained for your institution/Playing Entity's records (note LUSL 4.2.6.8), and if required submitted to opposition Athletic Unions (or equivalent) or BUCS for verification and must be kept securely in line with current data protection regulations. Should BUCS request a copy, the data provided on the team sheet will only be used for the specific purpose of individual eligibility and team selection verification and used in line with BUCS' Privacy Policy.

LUSL 4.2.6.10 Alternative team sheets If a team does not have a BUCS Team Sheet Pro Forma with them, any equivalent paperwork used/produced must meet the requirements of LUSL 4.2.6.3.

LUSL 4.2.7 Institutions/Playing Entities not completing team sheets adequately will not be able to appeal in this regard. A team not seeking to check an opposition's eligibility prior to the fixture and/or not completing a team sheet adequately cannot appeal in this regard. The Playing Under Protest and appeal regulations apply, that is; as soon as a grievance is noted before or during a fixture a Playing Under Protest form must be completed immediately. Only when adequate steps have been taken and a grievance comes to light post-fixture is an appeal valid without a Playing Under Protest form.

LUSL 4.2.8 Institutions/Playing Entities not completing team sheets adequately will be subject to sanctions by BUCS as detailed in Appendix D ('LUSL Sanction Guidelines'). Spot checks may be conducted by the BUCS Executive throughout the season to monitor compliance.

LUSL 4.2.9 Should team sheets be required post-fixture to resolve a dispute and an Athletic Union (or equivalent) be unable to provide adequate records to meet the request, they shall automatically lose any correlating appeal and may face further disciplinary action.

LUSL 5 CONDITIONS OF PLAY AND DURATION OF MATCHES

LUSL 5.1 It is the responsibility of the host institution to provide the correct conditions and time availability for a match (as laid down in the rules and regulations, in the relevant LUSL Sport Specific Regulations, or by the National Governing Body) to take place. This includes facilities (including appropriate changing rooms), equipment, first aid cover and playing time. This is especially prevalent in matches where extra time may be required.

LUSL 5.1.1 [INTERMEDIATE AND RECREATIONAL TIERS ONLY] Teams competing in Intermediate and Recreational leagues may complete a fixture without complying with all National Governing Body regulations on conditions of play, if written agreement regarding the adaptation of these conditions of play is obtained from the opposition in advance of the fixture.

LUSL 5.2 Access to facilities should be free of charge to competitors from away teams. Where charges exist, they are the responsibility of the home team as part of its hosting obligations, unless stipulated in the sport specific regulations or agreed previously by the institutions involved.

LUSL 5.3 Institutions are responsible for conducting a health and safety risk assessment where they are host institution of a fixture or event. This should be made available, upon request, to the opposition.

LUSL 5.4 The duration of all matches shall be as laid down for senior matches by the National Governing Body concerned, unless specifically indicated within the LUSL sport specific regulations.

LUSL 5.4.1 In any instance where it is anticipated that a match cannot be completed in full prior to the start of the match, every effort should be made to play the match regardless if it is believed 75% or more of the fixture is able to be fulfilled.

LUSL 5.4.1.1 In this instance, teams are still entitled to play under protest if they believe the reason for the shortening of the match was the fault of their opposition.

LUSL 5.4.1.2 Any result gained from a match where at least 75% of the fixture has been completed (relative to the originally scheduled duration) will stand unless an appeal is lodged (note LUSL

LUSL 5.4.1 [INTERMEDIATE AND RECREATIONAL TIERS ONLY] Reasonable adjustments to the duration of a fixture may be made to allow for fixture completion with the agreement of both captains and officials. Agreement to such adjustments should be obtained in writing prior to the match commencing.

LUSL 5.5 For knockout fixtures, because a result must be obtained on the day of the fixture, attention must be paid to the LUSL Sport Specific Regulations that apply when no result has been obtained at the end of scheduled game time.

LUSL 6 MATCH OFFICIALS

LUSL 6.1 Officials requirements for each sport, including level of qualification, can be found in Appendix B ('LUSL Match Officials Requirements').

LUSL 6.2 It is the responsibility of the home institution to arrange all appropriate match officials.

LUSL 6.3 An institution cannot appeal against a decision made by an official who is appropriately qualified for the match.

LUSL 6.4 Repeated non-compliance with official provision requirements may result in forfeiture of fixtures.

LUSL 6.5 If an institution has been let down by an appointed/booked official within 48 hours of the fixtures (including weekends) and can prove that the official was appointed/booked, then the match shall be rescheduled to be played at the home team's venue.

LUSL 6.6 Teams may agree (in writing) to begin a fixture with alternative officials' arrangements which may then not be subject to appeal.

LUSL 7 FIXTURE ADMINISTRATION AND FORFEITURES (WALKOVERS)

LUSL 7.1 Following the initial publication of fixtures by BUCS, institutions will be responsible for the arrangement of all LUSL fixtures, as displayed on BUCS Play.

LUSL 7.2 Start time If a match is scheduled for a weekday then it cannot start before 16:00. If a match is scheduled for a weekend, then it cannot start before 10:00. However, in both scenarios, if agreed upon by captains (in writing), fixtures can be arranged to start outside of these times.

LUSL 7.2.1 Where a sport has a preferred fixture day of Wednesdays (Men's Football & Ultimate), fixtures are permitted to start no earlier than 13:00. Should a match be rearranged to a Wednesday, and the preferred fixture day for that sport is not a Wednesday, the fixture shall not be permitted to start prior to the original 16:00.

LUSL 7.2.2 The time stated on BUCS Play will be the match time.

LUSL 7.2.3 Late arrival Where a team arrives late to a fixture every effort should be made for the fixture to be played in full. If the match cannot be played to a full conclusion, it should be played to at least 75%. Where the team arrives too late for a minimum of 75% of the fixture to be played, if the lateness of the team was caused through no fault of the team the fixture should be rearranged in line with LUSL 9.2. Where the lateness was caused by the team, or one of its members, that team may concede a walkover.

LUSL 7.2.4 No shows If a team does not show for a fixture on the date or time stated on BUCS Play without prior written agreement to rearrange or postpone the fixture, they will concede a walkover unless LUSL 7.2.3 can be applied.

LUSL 7.3 Double headers Teams may request for a double header to be recognised in exceptional circumstances. Such a request must be submitted and approved by the BUCS Regional Competitions Coordinator in advance of the fixture. Exceptional circumstances may include (but is not exclusive to) bad weather or facility availability due to unusual circumstances. Double headers between teams from the same institution will not be permitted. The last fixture of any league or competition may not be played as a double header. Double headers will not be permitted under any circumstances for a BUCS match being used for a LUSL result and vice versa.

LUSL 7.4 Playing colours Each home team shall be responsible for the provision of alternative playing colours should there be a clash. This may include and is not limited to; alternative uniform, numbered bibs.

LUSL 7.5 Notification of fixture It is the responsibility of the home team to ensure all fixture information is displayed on the BUCS Play a minimum of 72 hours prior to the fixture.

LUSL 7.6 All matches must be played on the fixture date as set by BUCS, unless agreed in writing by both institutions to move the fixture to an alternative date.

LUSL 7.6.1 Dates by which league fixtures must be completed These are detailed in Appendix A ('LUSL Leagues and Knockouts – Dates and Deadlines').

LUSL 7.6.1.1 Matches not completed by the date stated in Appendix A ('LUSL Leagues and Knockouts – Dates and Deadlines') shall be declared void with no points being awarded to either side.

LUSL 7.6.2 Dates by which knockout fixtures must be completed All knockout fixtures must be played within the scheduled week. Failure to do so will result in the team at fault being eliminated from the competition. If both captains agree and rescheduling beyond the one week requirement is approved by the BUCS Regional Competitions Coordinator; later fixtures may take place but no later than 72 hours before the following round is scheduled.

LUSL 7.6.2.1 All knockout final dates and venues are sacrosanct, unless otherwise approved by the BUCS Regional Competitions Coordinator.

LUSL 7.6.2.2 In the event of no fixture having been played by 72 hours before the following round knockout fixture, the BUCS Executive will toss a coin at 17:00 of the respective day to decide the outcome of the fixture.

LUSL 7.7 Teams from the same-institution in the same league [COMPETITIVE TIER ONLY] At Competitive level, where two teams from the same institution are in the same league, fixtures will not be scheduled for the last week of competition. Institutions are also forbidden to reschedule fixtures between teams from their own institution to be the last league fixture for either of their teams. Should this happen the result will be voided and no points will be awarded to either team.

LUSL 7.8 Forfeited matches (Walkovers)

LUSL 7.8.1 Teams will concede a walkover in a fixture if they are unable to fulfil the match. Teams may claim a walkover if they feel the opposition has breached a LUSL regulation or BUCS regulation (where not covered or specifically referred to by LUSL regulations – see LUSL 1.1).

LUSL 7.8.1.1 An institution claiming a walkover must notify the opposition of this, in writing, including stating the reason under which the walkover is being claimed, before the walkover is inputted onto the BUCS Play.

LUSL 7.8.1.2 An institution has 72 hours (outside of weekends and bank holidays) following notification of a walkover being claimed/conceded to appeal against that walkover (see LUSL 11.2.3), or to apply to have the walkover deemed involuntary; refer LUSL 7.8.4.1.

LUSL 7.8.2 League walkovers Should a team forfeit a league match; the fixture in question will be awarded to their opposition by allocating a walkover. In Competitive Tier leagues, the team conceding the match will lose 3 league points and 3 points will be awarded to the opposition. In Intermediate and Recreational leagues, the team conceding the match will receive 0 league points and 3 points will be awarded to the opposition.

LUSL 7.8.2.1 [COMPETITIVE & INTERMEDIATE TIER ONLY] Should a team concede walkovers in 50% or more of their league matches in one season, they will be automatically relegated the following season and fined accordingly;

LUSL 7.8.2.1.1 Competitive Tier teams found to concede walkovers in 50% or more of their fixtures will be subject to an automatic £50.00 fine for the walkover in question. Each walkover conceded thereafter will receive an additional £30.00 fine.

LUSL 7.8.2.1.2 Intermediate tier teams found to concede walkovers in 50% or more of their fixtures will be subject to an automatic £30.00 fine for the walkover in question. Each walkover conceded thereafter will receive an additional £15.00 fine.

LUSL 7.8.3 Knockout walkovers A team forfeiting a match in a knockout round will be deemed to have lost that fixture and will therefore not progress to the next stage.

LUSL 7.8.4 Walkovers – Voluntary and Involuntary A forfeited match will be deemed, in the first instance, to have been caused by voluntary circumstances. A voluntary walkover is deemed to have occurred when it is believed that reasonable actions undertaken by the team, club or Athletic Union of the offending institution would have prevented the forfeit. An involuntary walkover is deemed to have occurred when it is considered (whether by the BUCS Executive or the BUCS Disciplinary Panel) that a team has forfeited on a fixture through reasons beyond the reasonable control of that team, club or Athletic Union.

LUSL 7.8.4.1 [COMPETITIVE TIER ONLY] In Competitive leagues, in the first instance all walkovers will be deemed voluntary. For a walkover to be considered involuntary, an institution must submit a LUSL Involuntary Walkover Pro Forma (Appendix C), along with any supporting evidence, to the BUCS Regional Competitions Coordinator by no later than 72 hours (outside of weekends and bank holidays) post notification of the walkover being claimed/conceded as per LUSL 7.8.1.1.

LUSL 7.8.4.1.1 A team deemed to have given an Involuntary Walkover will, in normal circumstances, be deemed to have conceded the match but in the case of league fixture will not be deducted 3 points.

LUSL 7.8.4.2 [INTERMEDIATE AND RECREATIONAL TIERS ONLY] In Intermediate and Recreational leagues, all walkovers will automatically be deemed involuntary and no league points are deducted.

LUSL 7.9 Late cancellation of matches Where an institution/Playing Entity has to cancel a fixture within 48 hours (outside of weekends and bank holidays) of its agreed start time, for reasons other than those outlined in LUSL 9.1 and LUSL 9.2, that institution/Playing Entity will be liable for reasonable costs incurred by the opposition institution/Playing Entity (unless a walkover is claimed/conceded and this is deemed as involuntary by the BUCS Executive, note LUSL 7.8.4) and for reasonable costs incurred by any match officials. The 48 hour ruling will apply regardless of whether an institution/Playing Entity and/or match official is notified of the cancellation. Costs can be claimed regardless of whether a rearrangement is agreed.

LUSL 7.9.1 An institution/Playing Entity wishing to reclaim reasonable costs from their opposition should do so by official invoice within 30 days of the date of the scheduled match. Claims may only be made for actual financial costs incurred by the Athletic Union (or equivalent body). Claims may be made for travel expenses, facility hire charges (or cancellation charges as appropriate), match officials' fees and any other sport specific regulatory requirements that incur specific fixture costs. Proof of costs incurred must accompany the invoice to the offending team/institution.

LUSL 8 RESULTS & STANDINGS

LUSL 8.1 Score entry deadline It is the responsibility of the home team to enter the score of all fixtures onto BUCS Play no later than 24 hours after the fixture has been completed. Where the match is subject to a walkover claim, the match result must be input as soon as the claim has been resolved.

LUSL 8.2 Result changes or missing scores If an institution believes that the result of an away fixture has been entered incorrectly, or has not been entered at all, then they should contact the institution responsible for entering the score in writing and request that the correct score is entered on BUCS Play immediately.

LUSL 8.2.1 Matches for which scores have been entered incorrectly and have not been amended by the home institution or challenged by the away team cannot be altered after the

deadline date stated for that competition in Appendix A ('LUSL Leagues and Knockouts - Dates and Deadlines').

LUSL 8.3 Teams not adhering to the above timescale, for knockout fixture results, may be issued fines and may face further disciplinary action, in accordance with Appendix D ('LUSL Sanction Guidelines').

LUSL 8.4 False results Under no circumstances can a false result be input on to BUCS Play. Should this be proved then disciplinary action will be taken, in accordance with Appendix D ('LUSL Sanction Guidelines').

LUSL 8.5 Knockout matches All matches in knockout competition matches MUST be played to a conclusion.

LUSL 8.6 League points

LUSL 8.6.1 Unless stated otherwise in the relevant LUSL sport specific regulations, three points will be awarded for a win, one point for a draw and no points for a loss.

LUSL 8.6.2 Unless stated otherwise in the relevant LUSL sport specific regulations, where a walkover has been awarded/conceded (LUSL 7.8.4), three points shall be given to the non-offending team and three points deducted from the offending team.

LUSL 8.6.3 No points will be awarded to either team in the case of a void fixture.

LUSL 8.7 Calculating final league positions Final league positions will be primarily based on league points accumulated. However, should there be any ties on points within a league, they shall be split by the following sequential systems (unless sport specific regulations state differently):

LUSL 8.7.1 A team tied on points who has conceded at least one voluntary walkover shall automatically be placed below any other tied teams who have conceded fewer voluntary walkovers. If a tie still exists then LUSL 8.7.2 or LUSL 8.7.3 shall be followed as applicable.

LUSL 8.7.2 Tie between two teams

LUSL 8.7.2.1 The result between the teams will be the determining factor in placing one team above the other. Where fixtures are played on a 'home' and 'away' basis, the aggregate score of the two (or more) matches will determine the higher placed team.

LUSL 8.7.2.2 Where the result between the two teams does not determine a winner, if the tie on points has been effected by any walkovers conceded to them or any void fixtures, all the relevant results against the team(s) which conceded the walkover(s) or the team(s) involved in the void fixtures (i.e. all the results between the teams tied on points and the team(s) conceding the walkover(s)/void match(es)) will be removed from the results table and the recalculated goal/set/point/rubber (dependent on the sport) difference shall be used to determine the higher placed team as follows:

LUSL 8.7.2.2.1 Goal/Set/Point/Rubber difference as applicable to each sport.

LUSL 8.7.2.2.2 The higher number of Goals/Sets/Points/Rubber scored (Games in Golf).

LUSL 8.7.2.2.3 In the sports of Badminton, Squash and Tennis, where the higher placed team cannot be determined by LUSL 8.7.2.1 – LUSL 8.7.2.2.2 above, then the team with the higher 'Games' difference (not Rubbers/Matches) or equivalent shall be deemed the higher placed team. As per sport specific regulations for Badminton, Squash and Tennis, institutions will be responsible for supplying full records of all matches in these sports on official scorecards, if requested by the BUCS Executive.

LUSL 8.7.2.2.4 In the sport of Volleyball, where the higher placed team cannot be determined by LUSL 8.7.2.1 – LUSL 8.7.2.2.2 above, then the team with the higher 'Points' difference shall be deemed the higher placed team. If this still

does not determine the higher placed team, then the team with the higher 'Points' scored shall be deemed the higher placed team. As per sport specific regulations for Volleyball, institutions will be responsible for supplying full records of all matches on official score sheets, if requested by the BUCS Executive.

REG 8.7.2.2.5 If the higher placed team cannot be determined from the system above, then this shall be determined by the toss of a coin by the BUCS Executive.

LUSL 8.7.3 Tie between three or more teams

LUSL 8.7.3.1 Where three or more teams are tied on points, a table shall be formed to calculate the higher placed team from the results between the relevant teams.

LUSL 8.7.3.2 Goal/Set/Point/Rubber difference as applicable to each sport in the mini league.

LUSL 8.7.3.3 The higher number of Goals/Sets/Points/Rubber scored (Games in Golf) in the mini league.

LUSL 8.7.3.4 In the sports of Badminton, Squash and Tennis, where the higher placed team cannot be determined by LUSL 8.7.3.1 – LUSL 8.7.3.3 above, then the team with the higher 'Games' difference (not Rubbers/Matches) or equivalent in the mini league shall be deemed the higher placed team. As per sport specific regulations for Badminton, Squash and Tennis, institutions will be responsible for supplying full records of all matches in these sports on official scorecards, if requested by the BUCS Executive.

LUSL 8.7.3.5 In the sport of Volleyball, where the higher placed team cannot be determined by LUSL 8.7.3.1 – LUSL 8.7.3.3 above, then the team with the higher 'Points' difference shall be deemed the higher placed team. If this still does not determine the higher placed team, then the team with the higher 'Points' scored shall be deemed the higher placed team. As per sport specific regulations for Volleyball, institutions will be responsible for supplying full records of all matches on official score sheets, if requested by the BUCS Executive.

LUSL 8.7.3.6 If the higher placed team cannot be determined from the system above, then this shall be determined by the toss of a coin by the BUCS Executive.

LUSL 9 POSTPONED AND ABANDONED MATCHES

LUSL 9.1 Postponed matches

LUSL 9.1.1 Postponed matches are matches called off in the lead up to the start of the scheduled fixture due to:

- Bad weather
- Ground conditions
- Bad light
- Unforeseeable facility issues
- Force majeure
- Any national, regional, or local Public Health guidance in place at the time which advises against a team's involvement in the fixture.

LUSL 9.1.2 It is intended that postponed matches will always be rearranged.

LUSL 9.1.3 Postponed matches called off up to the day before the scheduled fixture will be rearranged to take place at the venue of the home team prior to the deadline date for that league (as outlined in

Appendix A 'LUSL Leagues and Knockouts – Dates and Deadlines'), but preferably within seven days. It is the responsibility of the original home team to organise this rearrangement (note LUSL 10).

LUSL 9.1.4 A late postponed match, on the day of the fixture, will be rearranged to take place at the venue of the home team, unless the away team has started their travel, in which case it shall be rearranged to take place at the venue of the away team, prior to the deadline date for that league (as outlined in Appendix A 'LUSL Leagues and Knockouts – Dates and Deadlines'), but preferably within seven days. It is the responsibility of the original away team to organise this rearrangement (note LUSL 10).

LUSL 9.2 Abandoned matches Abandoned matches are those called off, for whatever reason, by the official(s) in charge once play has begun or was due to commence. When a match has been abandoned, the fixture shall be replayed at the venue of the away team (note LUSL 10), unless 75% of the fixture has been played, in which case the result will stand (note LUSL 5.4.1.2).

LUSL 10 REARRANGING FIXTURES

LUSL 10.1 Teams may agree to rearrange a fixture at any time leading up to the scheduled fixture, including the day of the fixture itself. This agreement will need to be confirmed in writing by both institutions/Playing Entities and/or captains. Neither team is under obligation to agree to a rearrangement from the original fixture date stated on BUCS Play, unless the fixture needs to be postponed for reasons outlined under LUSL 9.

LUSL 10.2 [COMPETITIVE TIER ONLY] At competitive level, teams must comply with the procedures, and associated deadlines as follows;

LUSL 10.2.1 When rearranging a postponed, late postponed or abandoned match, the host institution/Playing Entity must offer at least two dates in writing for the match to take place, in accordance with the relevant league deadline date as identified in Appendix A ('LUSL Leagues and Knockouts – Dates and Deadlines'), no later than 48 hours (allowing for weekends and Bank Holidays) after the postponement. One of these dates must be a weekend date and one a weekday and must avoid other prescheduled LUSL or BUCS fixtures for both teams. If the opposition institution/Playing Entity can show that their team have another prescheduled LUSL or BUCS fixture on the date(s) offered, additional alternative dates must be provided by the host institution/Playing Entity before progressing to LUSL 10.2.2. Where an offer is made for a weekday other than a Wednesday then an evening start is preferable, unless otherwise agreed by both institutions/Playing Entities. Where the host institution/Playing Entity has failed to adhere to this regulation, they will be deemed to have conceded the match and the opposition institution/Playing Entity will be awarded a walkover.

LUSL 10.2.2 If the opposition institution/Playing Entity's team cannot fulfil either of the dates offered by the host institution/Playing Entity as stated in LUSL 10.2.1, they should offer at least two alternative dates no later than 48 hours (allowing for weekends and Bank Holidays) following receipt of the dates from the host institution/Playing Entity. One of these dates must be a weekend date and one a weekday and must avoid other prescheduled LUSL or BUCS fixtures for both teams. If the host institution/Playing Entity can show that their team have another prescheduled LUSL or BUCS fixture on the date(s) offered, additional alternative dates must be provided by the opposition institution/Playing Entity. Where an offer is made for a weekday other than a Wednesday then an evening start is preferable, unless otherwise agreed by both institutions/Playing Entities. Where the opposition institution/Playing Entity has failed to adhere to this regulation, they will be deemed to have conceded the match and the host institution/Playing Entity will be awarded a walkover.

LUSL 10.2.3 Institutions/Playing Entities must have agreed a replay date in writing no later than one week after the date of the original fixture and the host institution/Playing Entity must enter the new date on to BUCS Play.

LUSL 10.2.4 If neither institution/Playing Entity can fulfil the dates offered as per LUSL 10.2.1 – 10.2.2 then they must notify the BUCS Regional Competitions Coordinator and

independently submit their **one** preferred date (avoiding other BUCS fixtures as per LUSL 10.2.1 – 10.2.2) via e-mail to lusl@bucs.org.uk, at which point the BUCS Regional Competitions Coordinator will toss a coin to determine which of the submitted preferred dates the fixture shall take place on. If neither institution/Playing Entity can fulfil the chosen date, both shall concede a walkover. If one institution/Playing Entity can fulfil the chosen date, they shall be awarded a walkover.

LUSL 10.2.5 Should the institutions/Playing Entities agree there are substantiated reasons why no rearrangement of a fixture can be made (such as no free dates remain in calendar) and there has been no contravention of regulations, they may apply to the BUCS Executive to have the match declared a void fixture. Consideration will be on a case by case basis.

LUSL 10.2.5.1 Reasonable efforts must be made by both institutions/Playing Entities to agree on a rearrangement date by following the process outlined in LUSL 10.2. Institutions/Playing Entities found to be purposefully avoiding rearrangements (for example in the hope of a fixture being declared void) will face disciplinary action.

LUSL 10.3 [INTERMEDIATE AND RECREATIONAL TIERS ONLY] Where teams competing in Intermediate and Recreational leagues have agreed to a rearrangement or to postpone a fixture, reasonable efforts must be made by both teams to agree on a rearrangement date before the deadline in Appendix A ('LUSL Leagues and Knockouts – Dates and Deadlines') document. Institutions found to be purposefully avoiding rearrangements may face disciplinary action. Where a fixture cannot be rearranged it will be declared void.

LUSL 11 DISPUTES AND MISCONDUCT

LUSL 11.1 LUSL expects its members, players and spectators to behave appropriately at all times. Any allegations or incidents of misconduct will be dealt with in accordance with BUCS REG 5.

LUSL 11.2 Fixture related disputes

LUSL 11.2.1 Playing Under Protest (PUP) If a team feels that, upon arrival or during a fixture the conditions do not adhere to those outlined in the LUSL General or Sport Specific Regulations they should complete a LUSL Playing Under Protest Form (Appendix G) as soon as the grievance is noted. If a team does not have a LUSL Playing Under Protest Form with them, any equivalent paperwork produced must have all applicable information noted as per LUSL 11.2.1.1 below. The team should detail their grievances and both team captains must sign the form.

LUSL 11.2.1.1 The following essential information must be captured on a Playing Under Protest form:

- Fixture information (Name of institution/Playing Entity 'Playing Under Protest', Sport, league/knockout competition name, date and time of fixture, venue, home team name, away team name)
- The specific grievance(s) and, where known, the correlating regulation(s) alleged to have been contravened
- Name and signature of the captain of the team raising the grievance(s), as well as the time of signing
- Any opposition response to the grievance(s) (Optional)
- Name and signature of the opposition captain, as well as the time of signing (They cannot refuse to sign the form)

LUSL 11.2.1.2 The completion of a Playing Under Protest Form allows an institution the right to appeal at the conclusion of the fixture if they feel that the grievances noted had a significant effect on the final result and presented an unfair advantage to a team. It does not guarantee the outcome of any subsequent appeal.

LUSL 11.2.2 If a team travels to a fixture after they have been made aware of the conditions (in writing) then no appeal can be made.

LUSL 11.2.3 Appeals Should an unresolvable dispute occur then the following procedure will operate: All appeals will follow the procedure, including applicable deadlines, outlined in BUCS REG 15.

LUSL 11.2.3.1 Please note, appeals regarding LUSL fixtures may be lodged in accordance with the following timelines, which differ from those stated in BUCS REG 15;

- **League fixture** appeals must be received by 17:00 on the third working day following the fixture e.g. if the fixture took place on a Saturday, the appeal would need to be received by 17:00 on the Wednesday.
 - **Knockout fixture** appeals must be received by 13:00 on the second working day following the fixture e.g. if the fixture took place on a Monday, the appeal must be submitted by 13:00 on the Wednesday.
 - **League walkover claim** appeals must be received within 72 hours of the walkover being claimed (note LUSL 7.8.1).
 - **Knockout walkover claim** appeals must be received within 36 hours of the walkover being claimed (note LUSL 7.8.1).
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