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| **Title** | Chief Medical Officer |
| **Team** | Domestic Events |
| **Reports to** | Head of Events Operations |

Job description

**Introduction**

British Universities & Colleges Sport (BUCS) is seeking to appoint a highly qualified and experienced volunteer Chief Medical Officer to lead medical support and delivery for the domestic sporting events calendar from the 2024-25 season.

The successful applicant will ideally take on the role for a minimum of two years, from appointment (September 2024) through to conclusion of the events in the 2025-26 season (July 2026). Post-holders may be reappointed for an additional season.

With assistance from the Deputy Chief Medical Officer, the role will consist of the planning, selection and appointment of medical staff to the various major BUCS domestic events throughout the season, as well as helping to manage the medical services and equipment for these events.

The two main BUCS domestic events are “Nationals” & “Big Wednesday”, which take place Friday 14- Sunday 16 February 2025 & Tuesday 18 – Wednesday 19 March 2025 respectively. It is expected that the CMO will be available to attend both of these events.

This role would be particularly suited to someone aiming towards a career in Sport & Exercise Medicine, with an interest in pre-hospital event medicine and who is looking to build upon their management and leadership experience.

**Main duties and responsibilities**

* Co-ordinate the selection and appointment of the doctors for BUCS domestic events
* Management of the medical team and medical services at major / multi-sport BUCS event
* Maintain the BUCS medical staff database
* Act as the first point of contact for the BUCS medical programme
* Coordinate stock take and order medical supplies in conjunction with the BUCS office
* Maintain such information on treatment as required to provide accurate reports and records
* Production of medical reports on issues arising for future reference and planning

PERSON SPECIFICATION

**Essential knowledge or experience**

* Current full GMC registration
* 5 years post qualification
* Current certificate in pitch-side emergency care (e.g. FA ATMMiF, PHICIS, IMMOFP, SCRUMCAPS)
* Current antidoping education certification e.g. Introduction to Clean Sport Certificate.
* Professional indemnity with a recognised provider (e.g. MDU, MPS, SEMPRIS) covering pre-hospital sports medicine work for student but potentially elite athletes.
* Able to demonstrate a regular clinical commitment to sports medicine.
* Demonstrated a previous commitment to BUCS medical programme.
* Familiarity with and proficient use of common IT software (Excel, Cloud storage, Webmail etc).
* Safeguarding certification for children and adults.

**Essential skills and abilities**

* Ability to work both individually and as part of a multi-disciplinary team
* Ability to respond to queries in a timely manner
* Flexible and conscientious approach to work
* Good communication skills
* Professional
* Honest

**Desirable knowledge or experience**

* 3 years experience of working within sport
* Experience across a diverse range of sports, including working with student athletes
* Completed or working towards a postgraduate qualification (Diploma or Masters degree) in Sport and Exercise Medicine or other relevant subject
* Member of Faculty of Sports & Exercise Medicine (MFSEM) or equivalent

**Remuneration**

There will be a fee of £1000 per annuum paid on receipt of invoice at the end of the term. There will also be the usual event fees and expenses paid.

**Application Process**

Candidates should send a CV and Covering Letter to: [alice.robinson@bucs.org.uk](mailto:alice.robinson@bucs.org.uk)

Date for applications: Sunday 1 September 2024 at 23:59

Interviews: w/c 9 or 16 September 2024 TBC